

CRICK PARISH COUNCIL

DRAFT MINUTES OF ORDINARY COUNCIL MEETING

On Monday 14 April 2025 at 7.30pm

held at The Old School, Church Street, Crick.

Tel: 01788 823040 Email: clerk@crickparishcouncil.gov.uk

Present:

Chair: Councillor Bamber

Councillors: Councillor Chapman, Councillor Cooper, Councillor Miller, Councillor Potts, Councillor Walsh, Councillor Wordsworth.

Apologies: Councillor Goodger, Councillor Goodchild.

Clerk: Paul Barton

Assistant Clerk: Lauren Hackett Public: Six members of the public.

MINUTES

ITEM	OPENING PROCEDURES	RESP
24/438	The Chair welcomed everyone to the meeting.	
24/439	Apologies were received from Councillor Goodger (Holiday) and Councillor Goodchild (Holiday). RESOLVED: To accept apologies from Cllrs Goodger and Goodchild.	
24/440	To receive reports from Police and WNC representatives. Apologies were received from PCSOs Conopo and Cummings. Report link is at Min ref: 24/472 WNC Ward Councillor Humphreys report can be found at this link: ward-councillors-report-(crick)-april-2025.docx RESOLVED: To NOTE the reports from the Police and WNC Ward Councillor Humphreys.	
24/441	Public Session (Open Meeting). <ul style="list-style-type: none">Two members of the public representing Crick Heart Attack Response Team spoke in support of agenda item 24/448A member of the public commented on the flooding in Kilsby Road and the lack of action from West Northants Council (WNC) Highways department and the Fix My Street portal.Two members of the public from St Margaret's View Estate spoke in support of agenda item 24/451A member of the public commented on the Fix My Street portal, the WNC website, Kier and on the process to contact the relevant authorities with regards to resolving Highways issues.	
24/442	To consider any Declarations of Disclosable Pecuniary or Other Interests (DPI). None were received.	
24/443	To consider any Dispensations or written requests for dispensation of DPI. None were received.	
24/444	To APPROVE the minutes of the Ordinary Parish Council Meeting on 17 March 2025 to be signed by the Chair. RESOLVED: That the minutes be signed by the Chair as a correct recording of the meeting.	
ITEM	ITEMS FROM PREVIOUS MEETING	RESP
24/445	<u>Grant application for the Scarecrow Festival</u> To AGREE to pay a grant for £2,000 to the Crick Scarecrow and Music Festival Committee in April's payments as per Min Ref 24/416 RESOLVED: To PAY the Grant of £2,000, as approved, in the April payments.	Clerk

24/446	<u>I.T./ E-mails</u> Update on progress of changing to .gov.uk address and to new e-mail provider. RESOLVED: Update NOTED and thanks given for the improved system.	
ITEM	GENERAL MATTERS	RESP
24/447	<u>Grant application from the Crick Playing Field Association (CPFA)</u> To DISCUSS an application for a Grant for £980 from the Crick Playing Field Association to assist with drainage. This follows a Grant awarded in June 2024 of £2,500 for drainage work which has turned out to be more extensive than initially estimated. RESOLVED: To PAY a Grant of £980.00 to the Crick Playing Field Association.	Clerk
24/448	<u>Grant application from Crick Heart Attack Response Team (HART)</u> To DISCUSS an application for a Grant for £300 from the Crick Heart Attack Response Team to relaunch the organisation and publicise their services. RESOLVED: To PAY a Grant of £300.00 to Crick Heart Attack Response Team. NOTED: Future training of HART members will not require a Grant as this training is available free.	Clerk
24/449	<u>Quinquennial Survey</u> Update on plans and progress on work required by the 2022 Quinquennial survey. RESOLVED: Update NOTED. Contractors continue to be sought to quote for the work.	Assistant Clerk
24/450	<u>Elms Farm Public Open Space (POS)</u> To update on plans and progress for the Elms Farm Public Open Space. There has been no progress from the developer to report. RESOLVED: To CONTACT WNC Planning to enquire if this is in breach of planning condition.	Clerk
24/451	<u>St Margaret's View Estate – Public Open Space (POS)</u> To consider a request for Crick Parish Council to adopt the POS at St Margaret's View estate. NB: This matter was raised on 16 December 2024 (Min Ref 24/309) with a RESOLUTION "To AGREE to not take over the ground maintenance at St Margaret's View". RESOLVED: It was AGREED that as per Standing Order 7, paragraph (a) that a resolution cannot be reversed within 6 months, that a decision to adopt would not be possible at this stage, regardless of the discussion.	
24/452	<u>Contribution for traffic calming works on Yelvertoft Road to West Northamptonshire Council (WNC)</u> To CONSIDER the invoice received from WNC for a contribution of £25,000 from Crick Parish Council now that the traffic calming works on Yelvertoft road are completed. N.B. RESOLUTION on 18 March 2024 (Min Ref 23/407) "To withhold payment of the re-issued invoice pending a satisfactory remediation of the design and implementation defects". RESOLVED: To WRITE to WNC to inform that due to a lack of confidence in the repair and design of the chicane, the Parish Council propose to withhold the contribution of £25,000 for a 12 month period to allow the chicane to be properly tested, especially with all the agricultural activity of the summer months.	Clerk
24/453	<u>Crick Parish Flagpole</u> To CONSIDER raising a flagpole in Crick village. RESOLVED: To NOT erect a flagpole in Crick village.	
24/454	<u>Tall Trees Business Park</u> To DISCUSS any action the Parish Council should take with regards to the activities at Tall Trees Business Park. There are no live planning applications. RESOLVED: To WRITE to Planning to establish if the current activities are in breach of planning.	Clerk
ITEM	PLANNING	RESP
24/455	Notification of Planning Applications received for comment. <u>2025/1034/MAF</u> North-eastern side of the A428 - Crick bypass Part retrospective application for hardcore farm track and hard surfacing to allow agricultural activities 26/02/2025 Pending	

	<p>RESOLVED: No comment.</p> <p>2025/1204/FULL Hando House Oak Lane Crick NN6 7SS Erection of front and rear dormers 11/03/2025 Pending.</p> <p>RESOLVED: No comment.</p> <p>2025/0137/MAF Land at Deer Park Farm West Haddon Road Crick Redevelopment of industrial premises to provide new warehouse and workshop, with ancillary offices, servicing yard, car parking, alterations to existing access to West Haddon Road, demolition of existing buildings and structures (resubmission of WND/2021/0328) 11/03/2025 Pending</p> <p>RESOLVED: As there has been no material change in the application from that of 2021, the objection raised by the Parish Council at that time should be re-submitted.</p> <p>2025/1101/FULL Magnolia Cottage Crick Lodge West Haddon Road Crick NN6 7SQ Proposed extension of café to include ancillary domestic building to replace existing 26/03/2025 Pending</p> <p>RESOLVED: No comment.</p>	Clerk
24/456	<p>EIA Scoping Notification & Consultation – Grand Union Canal Transfer</p> <p>A scoping opinion has been sought from the Planning Inspectorate with regards to developing the Grand Union Canal.</p> <p>RESOLVED: No comment.</p>	
24/457	<p>Notification of Planning Applications in Parish, not received for comment.</p> <p>2025/1168/PA Land North of Kilsby Road, East Of The M1 Motorway, Crick Prior approval (under Schedule 2, Part 3, Class Q of the GPDO) conversion of existing steel framed barn to a single dwelling house. 21/03/2025 Pending</p> <p>RESOLVED: Noted</p>	
24/458	<p>Applications Determined</p> <p>2025/0366/S73 The Wheatsheaf 15 Main Road Crick NN6 7TU Variation of Condition 2 (Approved Drawings) to regularise external changes and the removal of Condition 3 (Brick Plinth) of planning permission DA/2015/0816 [Variation of Condition 2 of planning permission DA/2013/0466 (First floor and two storey extension, change of use of upper floor of existing public house to create 9 bed and breakfast rooms, including parking) to create 7 bed and breakfast rooms and reduce size of two storey extension]. 29/01/2025 24/03/2025 Approval</p> <p>2025/0387/LDE The Wheatsheaf 15 Main Road Crick NN6 7TU Lawful development certificate (existing) for the use of the front 5 rooms facing the Main Road on the first floor and ancillary corridor and bathrooms as bed and breakfast overnight accommodation. 24/01/2025 19/03/2025 Approval</p> <p>2025/0385/LDP Unit B Daventry International Rail Freight Terminal Danes Way Crick NN6 7GX Lawful development certificate (proposed) for installation of 12 EV Chargers. Removal of existing ground floor offices and construction of ground and first floor offices, insertion of new windows and an entrance to the new offices. Reconfiguration of external area and erection of a cycle store 24/01/2025 18/03/2025 Approval</p> <p>RESOLVED: All noted.</p>	ALL
ITEM	FINANCE	RESP
24/459	<p>Finance Report 4th Quarter and Year End</p> <p>To NOTE the contents of the Finance report for the 4th Quarter and Year End 2024 / 25 as circulated on 7 April 2025 and available to download from the website using the following link: 2024-to-2025-q4-end-of-year-finance-report.pdf</p> <p>RESOLVED: Noted.</p>	
24/460	<p>Budget for 2025 / 2026</p> <p>To NOTE budget agreed at Parish Council meeting on 16 December 2024 as re-circulated on 7 April 2025 and available to download from the website using the following links: payments-budget-for-2025-to-2026.pdf receipts-budget-for-2025-to-2026.pdf reserves-budget-for-2025-to-2026.pdf</p> <p>RESOLVED: Noted.</p>	

24/461	<p><u>Income</u> To NOTE all income received in the month as set out on Appendix A. RESOLVED: Noted</p>																									
24/462	<p><u>Ratification of purchase made between meetings under Financial Regs 2024 S5.15</u> To NOTE payment of £13 for a petrol can from the Somme Memorial fund. RESOLVED: Noted</p>																									
24/463	<p><u>Invoices to be paid.</u> To RESOLVE to pay:</p> <ul style="list-style-type: none"> a) Institute of Cemetery and Crematorium Management (ICCM) annual Membership renewal April 2025 to March 2026: £105.00 b) Autela Payroll Services, Quarter 4 and End of Year payroll processing: £120.15 + VAT c) Northants County Association of Local Councils (NCALC) Annual membership April 2025 to March 2026 including Internal audit fee and Data Protection Officer fee: £1,340.19 + VAT d) West Northants Norse: planting of wild seed (Min Ref: 24/380) £185.18 + VAT e) Scribe Accounts: Year End Audit Health Check 2025 £59.00 + VAT f) NCALC: Training courses for Lauren Hackett (Annual Parish Meetings)(Neurodiversity Training) £40 + VAT g) Community Heartbeat, Village emergency telephone system Yr 3, 15 March 2025 to 15 March 2026 £100 + VAT h) West Northamptonshire Council Non-Domestic Rates, Cemetery Annual Bill for the year 2025/26 £99.14 i) Breakthrough Communications, work on the Community Energy Fund: payments of £3,000 + VAT (by 21 April), £2,500 + VAT (by 21 May) and £2,500 + VAT (by 21 June). <p>RESOLVED: To AGREE to pay items a), b), c), d), e), f), g), h) and i).</p>	Clerk																								
24/464	<p><u>Accounts for Payment</u> To NOTE that Councillor Potts authorised the approved Appendix B payments on 20 March 2025. RESOLVED: Noted. To CONSIDER and RESOLVE to all payments being made, as set out in Appendix B. RESOLVED: To AGREE to all payments being made as set out in Appendix B.</p>	Clerk																								
24/465	<p><u>Cash Balances as of 31 March 2025</u> To NOTE balances per Cashbook as follows:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">a) Unity Trust Bank</td> <td style="text-align: right;">£88,278.46</td> </tr> <tr> <td>b) CO-OP Current Account</td> <td style="text-align: right;">£136,350.11</td> </tr> <tr> <td>c) CO- OP Instant Saver Account</td> <td style="text-align: right;">£34,133.84</td> </tr> <tr> <td>d) CO-OP Community Account</td> <td style="text-align: right;">£19.67</td> </tr> <tr> <td>TOTAL per Cashbook</td> <td style="text-align: right;">£258,782.08</td> </tr> </table> <p>RESOLVED: Noted.</p>	a) Unity Trust Bank	£88,278.46	b) CO-OP Current Account	£136,350.11	c) CO- OP Instant Saver Account	£34,133.84	d) CO-OP Community Account	£19.67	TOTAL per Cashbook	£258,782.08															
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24/466	<p><u>Earmarked Reserves as of 31 March 2025</u> To NOTE Earmarked and General reserves as follows:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">CIL – Elms Farm</td> <td style="text-align: right;">£23,000</td> </tr> <tr> <td>Community Fund</td> <td style="text-align: right;">£20</td> </tr> <tr> <td>DWH Commuted Fund</td> <td style="text-align: right;">£8,196</td> </tr> <tr> <td>DWH Existing Maintenance</td> <td style="text-align: right;">£1,600</td> </tr> <tr> <td>Elections</td> <td style="text-align: right;">£3,643</td> </tr> <tr> <td>Heritage Board balance</td> <td style="text-align: right;">£314</td> </tr> <tr> <td>Jubilee Woods Access Track</td> <td style="text-align: right;">£3,395</td> </tr> <tr> <td>Somme Memorial Fund</td> <td style="text-align: right;">£2,454</td> </tr> <tr> <td>Burial Ground Improvements</td> <td style="text-align: right;">£10,000</td> </tr> <tr> <td>Closed Churchyard</td> <td style="text-align: right;">£12,000</td> </tr> <tr> <td>Litter Management</td> <td style="text-align: right;">£2,735</td> </tr> <tr> <td>Public Rights of Way Improvements</td> <td style="text-align: right;">£1,000</td> </tr> </table>	CIL – Elms Farm	£23,000	Community Fund	£20	DWH Commuted Fund	£8,196	DWH Existing Maintenance	£1,600	Elections	£3,643	Heritage Board balance	£314	Jubilee Woods Access Track	£3,395	Somme Memorial Fund	£2,454	Burial Ground Improvements	£10,000	Closed Churchyard	£12,000	Litter Management	£2,735	Public Rights of Way Improvements	£1,000	
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	<p>Street Lights £25,695</p> <p>Traffic Calming £45,000</p> <p>Woodlands Christmas Tree £142</p> <p>Ecumenical Tree £750</p> <p>A5 Signage £3,000</p> <p>CEF Payment £12,875</p> <p>Land acquisition <u>£2,000</u></p> <p>Total Earmarked Reserves £157,818</p> <p>General Reserves £100,964</p> <p>General Reserves are currently maintained at 8 months of net revenue expenditure (Best practice recommends between 3 months and 12 months, the smaller the council the closer to 12 months.)</p> <p>RESOLVED: Noted.</p>	
24/467	<p><u>Bank Reconciliation</u></p> <p>To NOTE the approval of the monthly Bank Reconciliation for March 2025 by Councillor Goodger, Internal Controller.</p> <p>RESOLVED: Noted.</p>	
ITEM	WORKING GROUPS	RESP
24/468	<p><u>Crick Scarecrow & Music Festival 2025</u></p> <p>To receive a report. Nothing to report.</p>	
24/469	<p><u>Elms Farm POS Working Group</u></p> <p>To receive a report. Nothing to report.</p>	
24/470	<p><u>Highways</u></p> <p>To receive a report and SID report. Double yellow lines on both sides of A428 are now completed.</p>	
24/471	<p><u>Jubilee Woods Access Track Working Group</u></p> <p>To receive a report. Track has recently been repaired at no cost to the Woodlands.</p>	
24/472	<p><u>Policing</u></p> <p>To receive a report from the PSCOs. Reports circulated on 3 April 2025 and available on the website using the following link: summary-march-2025-parish-of-crick-daventry-international-rail-freight-terminal-(002).docx Noted.</p>	
24/473	<p><u>Rights of Way Working Group</u></p> <p>To receive a report. Quote awaited for EM3 to be brought to next Parish Council meeting.</p>	
24/474	<p><u>Crick Sustainability Working Group</u></p> <p>To receive a report. Report circulated in advance and NOTED.</p>	
ITEM	Correspondence to the Clerk	RESP
24/475	<ul style="list-style-type: none"> • Request for an update on Elms Farm POS • Request to contact the bus companies with regards to the reduced bus service from Crick to Daventry • Letter from WNC re Car Cruising PSPO circulated on 3 April 2025 • Request for a resolution to the muddy path at the northeast side of the A428. • Enquiry about the activity at Tall Trees and if there was planning permission for the activity. • Feedback on the poor quality of pavement resurfacing on High Street. 	Assistant Clerk
ITEM	CLOSING PROCEDURES	RESP
24/476	<p><u>Items for next Agenda</u></p> <p>Councillors are asked to notify the Clerk of items they wish to be included on the next agenda.</p>	ALL

APPENDIX A - INCOME TABLE

Date	Current Account	Amount
March 2025	6 x Payments for Advertising in Crick News Spring 2025 Edition	£200.00
24 March '25	CEF Grant 2 nd Instalment	£15,000.00
5 March 2025	Burial Fee	£500.00

10 March '25	Memorial Fee	£150.00
Date	Community Fund Account	Amount
		NIL
Date	Deposit Account	Amount
		NIL
Date	Unity Trust Bank	Amount
31 March '25	Bank Interest	£552.31

APPENDIX B - PAYMENTS TABLE

By	Payee	Description	Power	Amount
S/O	Crick Old School	Monthly rental Parish Office April 2025	Local Gov Act 1972 s111	£107.01
D/D		Unmetered supply February 2025	Parish Councils Act 1957 s3	£
D/D		Unmetered supply February 2025	Parish Councils Act 1957 s3	£
Dr/C	West Northants Council	2 x Garden waste bins annual subscription April 2025 to March 2026	Local Gov Act 1972 s214	£120.00
Dr/C	Microsoft	Office 365 annual subscription £87.49 + VAT	Local Gov Act 1972 s111	£104.99
D/D	BT	February 2025 phone/broadband	Local Gov Act 1972 s111	£65.09
BACS	Employees	Net pay for April 2025	Local Govt Act 1972 s112	£2,407.49
BACS	HMRC	Tax and N.I. for April 2025	Local Gov Act 1972 s112	£502.37
D/D	NEST	Employee pension scheme – April 2025	Local Gov Act 1972 s112	£188.12
D/D	Scribe	Accounts subscription for April 2025	Local Gov Act 1972 s111	£82.80
		Items approved in the Agenda		
BACS	Autela Payroll Svcs	Q4 and EOY processing of payroll £120.15 + VAT	Local Gov Act 1972 s111	£144.18
BACS	ICCM	Annual membership 2025/26 £105.00	Local Gov Act 1972 s214	£105.00
BACS	NCALC	Annual membership fee £1340.19 + VAT	Local Gov Act 1972 s111	£1,430.79
BACS	Norse Ltd	Planting of wild seed £185.18 + VAT	Local Gov Act 1972 s111	£222.22
BACS	Scribe	Year End Audit Health Check £59.00 + VAT	Local Gov Act 1972 s111	£70.80
BACS	NCALC	Training courses for Lauren Hackett £40 + VAT	Local Gov Act 1972 s175	£48.00
BACS	CPFA	Grant to assist with draining £980	Local Gov Act 1972 s137	£980
BACS	Community Heartbeat	Village Emergency Telephone System Yr 3, 15 March 2025 to 15 March 2026 £100 + VAT	Local Gov (Miscellaneous Provisions) Act 1976 s19 (3)	£120.00
BACS	WNC	Non-domestic rates, Cemetery, 2025/26 £99.14	Local Gov Act 1972 s214	£99.14
BACS	Breakthrough Communications	CEF Grant work £3,000 + VAT, £2,500 + VAT, £2,500 + VAT	Local Gov Act 1972 s142	£9,600
BACS	HART	Grant to re-launch and publicise	Local Gov Act 1972 s137	£300

The meeting was closed at 9.36pm

Signed

Chairman

Date