

# CRICK PARISH COUNCIL

## DRAFT MINUTES OF ORDINARY COUNCIL MEETING

On Monday 17 March 2025 at 7.30pm

held at The Old School, Church Street, Crick.

Tel: 01788 823040 Email: [clerk@crickparishcouncil.org.uk](mailto:clerk@crickparishcouncil.org.uk)

Present:

Chair: Councillor Bamber

Councillors: Councillor Chapman, Councillor Goodchild, Councillor Goodger, Councillor Potts, Councillor Walsh.

Apologies: Councillor Cooper, Councillor Miller, Councillor Wordsworth.

Clerk: Paul Barton

Apologies: Assistant Clerk: Lauren Hackett

Public: Four members of the public.

### MINUTES

| ITEM   | OPENING PROCEDURES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | RESP   |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 24/403 | The Chair welcomed everyone to the meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |        |
| 24/404 | <b>To receive and approve apologies for absence.</b><br>Apologies were received from Councillor Cooper (holiday), Councillor Miller (holiday), Councillor Wordsworth (ill).<br><b>RESOLVED:</b> To accept apologies from Cllrs Cooper, Miller and Wordsworth.                                                                                                                                                                                                                                                                                                                                                            |        |
| 24/405 | <b>To receive reports from Police and WNC representatives.</b><br>Apologies were received from PCSOs Conopo and Cummings. A police report was circulated in advance and can be accessed through the link at Min ref: 24/433<br>WNC Ward Councillor Humphreys sent apologies, however, the report was circulated in advance and can be found at this link:<br><b>RESOLVED:</b> To NOTE the reports from the Police and WNC Ward Councillor Humphreys.                                                                                                                                                                     |        |
| 24/406 | <b>Public Session (Open Meeting).</b><br>A member of the public representing the Crick Scarecrow and Music Festival Committee spoke in support of the Grant application at Ref: 24/416<br>A member of the public representing the Crick Volunteer Emergency Telephone System (VETS) informed the meeting of the name change to Crick Heart Attack Response Team (CHART). They also spoke to inform the discussion on agenda item Ref: 24/411<br>A member of the public spoke in regard to the agenda item Ref: 24/413 requesting that the matters discussed become public record and the FAQs on the website be updated. |        |
| 24/407 | <b>To consider any Declarations of Disclosable Pecuniary or Other Interests (DPI).</b><br>None were received.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |        |
| 24/408 | <b>To consider any Dispensations or written requests for dispensation of DPI.</b><br>None were received.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |        |
| 24/409 | <b>To APPROVE the minutes of the Ordinary Parish Council Meeting on 17 February 2025 to be signed by the Chair.</b><br><b>RESOLVED:</b> That the minutes be signed by the Chair as a correct recording of the meeting.                                                                                                                                                                                                                                                                                                                                                                                                   |        |
| ITEM   | ITEMS FROM PREVIOUS MEETING                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | RESP   |
| 24/410 | <b>Cracks Hill</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | JB/ALL |

|             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                    |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
|             | <p><b>To UPDATE with the latest information, following letters sent to Cllr Longley and Yelvertoft Parish Council on 19 February 2025 and the subsequent meeting with Cllr Longley on 10 March 2025.</b></p> <p><b>RESOLVED:</b> It was NOTED that the request from Crick Parish Council for ownership of Cracks Hill will go to WNC Cabinet meeting for a decision in June 2025 and that Crick Parish Council had the support of Yelvertoft Parish Council.</p>                                                                                                                                    |                    |
| 24/411      | <p><b><u>Bleed kit</u></b></p> <p><b>To UPDATE on the latest information with regards to Bleed Kit availability in the village.</b></p> <p><b>The Co-operative have confirmed that the Bleed kit is owned by the Cooperative and should remain in the store.</b></p> <p><b>RESOLVED:</b> NOTED</p>                                                                                                                                                                                                                                                                                                  |                    |
| 24/412      | <p><b><u>Community Benefit Fund, Bluefield Solar Farm</u></b></p> <p><b>To AGREE to the draft agreement from Bluefield Development for the £50,000 payment offer from Bluefield Solar Farm. Draft agreement circulated 11/3/25.</b></p> <p><b>RESOLVED:</b> To AGREE to the draft agreement from Bluefield, however, the draft agreement to be re-circulated and if on reading there are any issues to be raised, the decision to AGREE will be DEFERRED.</p>                                                                                                                                       | Clerk/ALL          |
| <b>ITEM</b> | <b>GENERAL MATTERS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>RESP</b>        |
| 24/413      | <p><b><u>Serco meeting re IBIS Hotel on Monday 10 March 2025</u></b></p> <p><b>To UPDATE on any key points discussed or agreed at the above meeting.</b></p> <p><b>RESOLVED:</b> NOTED.</p>                                                                                                                                                                                                                                                                                                                                                                                                         |                    |
| 24/414      | <p><b><u>Parish Council Elections update</u></b></p> <p><b>To UPDATE on activities promoting the Parish Council elections.</b></p> <p><b>RESOLVED:</b> It was NOTED that the leaflets promoting the election had been delivered on 14 March and that posters were given to Parish Councillors to post. Website and Facebook are promoting.</p> <p><b>To DISCUSS the most effective way to deliver Nomination papers.</b></p> <p><b>RESOLVED:</b> The Clerk will collect any nomination papers handed in to the Old School by 11am on Thursday 20 March and deliver them to The Abbey, Daventry.</p> | ALL<br><br>Clerk   |
| 24/415      | <p><b><u>CEF Funding / Better Crick project</u></b></p> <p><b>To UPDATE on the progress, including grant funding.</b></p> <p><b>RESOLVED:</b> Councillor Walsh to AGREE a 3 month extension with CEF.</p> <p><b>To AGREE to engage Breakthrough Communications as consultants for the CEF project.</b></p> <p><b>RESOLVED:</b> To AGREE to engage Brakthrough Communications as consultants on the CEF project.</p>                                                                                                                                                                                 | CW<br><br>CW       |
| 24/416      | <p><b><u>Grant application for the Scarecrow Festival</u></b></p> <p><b>To DISCUSS an application for a Grant for £2,000 from the Crick Scarecrow and Music Festival Committee and, if a decision is made to award the grant, to AGREE when payment should be made.</b></p> <p><b>Application circulated on 11 March 2025.</b></p> <p><b>RESOLVED:</b> To AGREE to the Grant application of £2,000 to the Crick Scarecrow and Music Festival Committee. To AGREE to make payment in the next financial year (2025/26).</p>                                                                          | Clerk              |
| 24/417      | <p><b><u>I.T. / E-mails</u></b></p> <p><b>To UPDATE on progress of changing to .gov.uk address and to new e-mail provider.</b></p> <p><b>RESOLVED:</b> It was NOTED there have been problems with accessing passwords, however, Assistant Clerk is working on a solution with Cuttlefish.</p>                                                                                                                                                                                                                                                                                                       | Assistant<br>/ ALL |
| 24/418      | <p><b><u>Crick News</u></b></p> <p><b>To UPDATE on Crick News Spring Edition 2025 and to AGREE to pay:</b></p> <ul style="list-style-type: none"> <li>a) Printing Costs: Steers @ £1,260.00</li> <li>b) Delivery Cost: £100 donation to Explorers</li> <li>c) Editor's Honorarium: Lauren Hackett £165.37</li> </ul>                                                                                                                                                                                                                                                                                |                    |



|                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                     |            |                          |             |                                 |            |                            |        |                           |                    |  |
|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------|--------------------------|-------------|---------------------------------|------------|----------------------------|--------|---------------------------|--------------------|--|
|                                 | <b>To CONSIDER and RESOLVE to all payments being made, as set out in Appendix B.</b><br><b>RESOLVED:</b> To AGREE to all payments being made as set out in Appendix B.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Clerk               |            |                          |             |                                 |            |                            |        |                           |                    |  |
| 24/427                          | <b>Cash Balances as of 28 February 2025</b><br><b>To NOTE balances per Cashbook as follows:</b><br><br><table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">a) Unity Trust Bank</td> <td style="text-align: right;">£87,726.15</td> </tr> <tr> <td>b) CO-OP Current Account</td> <td style="text-align: right;">£130,778.47</td> </tr> <tr> <td>c) CO- OP Instant Saver Account</td> <td style="text-align: right;">£34,133.84</td> </tr> <tr> <td>d) CO-OP Community Account</td> <td style="text-align: right;">£19.67</td> </tr> <tr> <td><b>TOTAL per Cashbook</b></td> <td style="text-align: right;"><b>£252,658.13</b></td> </tr> </table> <b>RESOLVED:</b> NOTED. | a) Unity Trust Bank | £87,726.15 | b) CO-OP Current Account | £130,778.47 | c) CO- OP Instant Saver Account | £34,133.84 | d) CO-OP Community Account | £19.67 | <b>TOTAL per Cashbook</b> | <b>£252,658.13</b> |  |
| a) Unity Trust Bank             | £87,726.15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                     |            |                          |             |                                 |            |                            |        |                           |                    |  |
| b) CO-OP Current Account        | £130,778.47                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                     |            |                          |             |                                 |            |                            |        |                           |                    |  |
| c) CO- OP Instant Saver Account | £34,133.84                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                     |            |                          |             |                                 |            |                            |        |                           |                    |  |
| d) CO-OP Community Account      | £19.67                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                     |            |                          |             |                                 |            |                            |        |                           |                    |  |
| <b>TOTAL per Cashbook</b>       | <b>£252,658.13</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                     |            |                          |             |                                 |            |                            |        |                           |                    |  |
| 24/428                          | <b>Bank Reconciliation</b><br><b>To NOTE the approval of the monthly Bank Reconciliation for February 2025 by Councillor Goodger, Internal Controller.</b><br><b>RESOLVED:</b> Cllr Goodger confirmed the Bank reconciliation was completed, which was NOTED.                                                                                                                                                                                                                                                                                                                                                                                                                                             |                     |            |                          |             |                                 |            |                            |        |                           |                    |  |
| <b>ITEM</b>                     | <b>WORKING GROUPS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>RESP</b>         |            |                          |             |                                 |            |                            |        |                           |                    |  |
| 24/429                          | <b>Crick Scarecrow &amp; Music Festival 2025</b><br><b>To receive a report.</b> Volunteers were being sought.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                     |            |                          |             |                                 |            |                            |        |                           |                    |  |
| 24/430                          | <b>Elms Farm POS Working Group</b><br><b>To receive a report.</b> There is no activity to report as the land is settling before any groundwork can be instigated. The fence has to remain in place to protect and allow the land to settle.                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                     |            |                          |             |                                 |            |                            |        |                           |                    |  |
| 24/431                          | <b>Highways</b><br><b>To receive a report and SID report.</b> Yellow lines have been painted on one side of the A428, however, WNC Highways have to return to complete the other side of the road once they have cleared away the silt.                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     |            |                          |             |                                 |            |                            |        |                           |                    |  |
| 24/432                          | <b>Jubilee Woods Access Track Working Group</b><br><b>To receive a report.</b> Nothing to report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                     |            |                          |             |                                 |            |                            |        |                           |                    |  |
| 24/433                          | <b>Policing</b><br><b>To receive a report from the PSCOs. Reports circulated on 4 March 2025 and available on the website using the following link: <a href="#">27_67c6d2c1cf360265551014.docx</a></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                     |            |                          |             |                                 |            |                            |        |                           |                    |  |
| 24/434                          | <b>Rights of Way Working Group</b><br><b>To receive a report.</b> A meeting is being held this week.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                     |            |                          |             |                                 |            |                            |        |                           |                    |  |
| 24/435                          | <b>Crick Sustainability Working Group</b><br><b>To receive a report.</b> Nothing to report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                     |            |                          |             |                                 |            |                            |        |                           |                    |  |
| <b>ITEM</b>                     | <b>Correspondence to the Clerk</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>RESP</b>         |            |                          |             |                                 |            |                            |        |                           |                    |  |
| 24/436                          | <b>Message from Kier re A428 Parking restrictions, circulated on 26/2/25</b> NOTED<br><b>Thanks were received from resident for resolving a light issue in Pike Lane, circulated on 3/3/25</b> NOTED.<br><b>Information received with regards to minor drainage works to the Sports Field, circulated to relevant Working groups on 6/3/25</b> NOTED.                                                                                                                                                                                                                                                                                                                                                     |                     |            |                          |             |                                 |            |                            |        |                           |                    |  |
| <b>ITEM</b>                     | <b>CLOSING PROCEDURES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>RESP</b>         |            |                          |             |                                 |            |                            |        |                           |                    |  |
| 24/437                          | <b>Items for next Agenda</b><br>The next Parish Council meeting is on Monday 14 April 2025 (1 week early).<br>Councillors are asked to notify the Clerk of items they wish to be included on the next agenda.<br>Items requested to be included: <ul style="list-style-type: none"> <li>• Elms Farm POS Update</li> <li>• Parish Flagpole</li> <li>• Quinquennial update</li> <li>• Grant application to approve payment</li> </ul>                                                                                                                                                                                                                                                                       | ALL                 |            |                          |             |                                 |            |                            |        |                           |                    |  |

## APPENDIX A - INCOME TABLE

| Date         | Current Account                                       | Amount     |
|--------------|-------------------------------------------------------|------------|
| 6/24 Feb '25 | Payments for Advertising in Crick News Winter Edition | £75.00     |
| 17 Feb 2025  | CEF Grant 1 <sup>st</sup> Instalment                  | £15,000.00 |
| 5 Feb 2025   | Burial Fee                                            | £350.00    |
| 26 Feb 2025  | Burial Fee                                            | £1,000.00  |
| 28 Feb 2025  | Burial Fee x 2                                        | £800.00    |
| Date         | Community Fund Account                                | Amount     |
|              |                                                       | NIL        |
| Date         | Deposit Account                                       | Amount     |
|              |                                                       | NIL        |
| Date         | Unity Trust Bank                                      | Amount     |
|              |                                                       | NIL        |

## APPENDIX B - PAYMENTS TABLE

| By   | Payee            | Description                                                    | Power                       | Amount    |
|------|------------------|----------------------------------------------------------------|-----------------------------|-----------|
| S/O  | Crick Old School | Monthly rental Parish Office April 2025                        | Local Gov Act 1972 s111     | £107.01   |
| D/D  |                  | Unmetered supply February 2025                                 | Parish Councils Act 1957 s3 | £         |
| D/D  |                  | Unmetered supply February 2025                                 | Parish Councils Act 1957 s3 | £         |
| D/D  | BT               | February 2025 phone/broadband                                  | Local Gov Act 1972 s111     | £65.09    |
| BACS | Employees        | Net pay for March 2025                                         | Local Govt Act 1972 s112    | £2,449.49 |
| BACS | HMRC             | Tax and N.I. for March 2025                                    | Local Gov Act 1972 s112     | £344.02   |
| D/D  | NEST             | Employee pension scheme – March 2025                           | Local Gov Act 1972 s112     | £188.12   |
| D/D  | Scribe           | Accounts subscription for March 2025                           | Local Gov Act 1972 s111     | £82.80    |
| Cr/C | Fasthosts        | SSL Certificate renewal crickparishcouncil.org.uk<br>£35 + VAT | Local Gov Act 1972 s111     | £42.00    |
| D/D  | PWLB             | PW488648 & PW502154 Woodlands & Sports<br>Field loans          | Local Gov Act 1972 Sch 13   | £4,774.89 |
|      |                  | <b>Items approved in the Agenda</b>                            |                             |           |
| BACS | Steers Printing  | Crick News Spring Edition 2025 Printing costs                  | Local Gov Act 1972 s142     | £1,260.00 |
| BACS | Scouts Explorers | Crick News Spring Edition 2025 Delivery costs                  | Local Gov Act 1972 s142     | £100.00   |
| BACS | Lauren Hackett   | Crick News Spring 2025 Editor's Honorarium                     | Local Gov Act 1972 s142     | £165.37   |
| BACS | A P Beevor       | Repair land at Ashby Road £260 + VAT                           | Open Spaces Act 1906 s10    | £312.00   |
| BACS | E-on Energy      | Replace Photocell light on High Leys £35 + VAT                 | Parish Councils Act 1957 s3 | £42.00    |
| BACS | NCALC            | Training Course: P Barton £42.00 + VAT                         | Local Gov Act 1972 s175     | £50.40    |
| BACS | Lauren Hackett   | Expenses for Stationery £13.48 + VAT                           | Local Gov Act 1972 s111     | £16.18    |
| BACS | Steers Printing  | Parish Election: Printing £171.50 (VAT on<br>posters)          | Local Gov Act 1972 s142     | £181.40   |
| BACS | Scouts Explorers | Parish Election: Delivery of flyers                            | Local Gov Act 1972 s142     | £100.00   |

**The meeting was closed at 9.35pm**

**Signed**

**Chairman**

**Date**